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**Category B Service**  
**COMMUNITY SERVICE SQUADRON**  
**MEMO**

From OC CSS  
Ref. (1401) in OPS/CS/201/1  
Tel. No. 2712 8900  
Fax. No. 2715 6944  
Date 2 December, 2013

To All OC Units  
Attn.: \_\_\_\_\_  
Your Ref. ( ) in \_\_\_\_\_  
dated \_\_\_\_\_ Fax. No. \_\_\_\_\_  
Total Pages 1

**The Community Chest – HK & Kowloon Walk 2014**

Request has been received for our assistance in the aforesaid programme.

1. Details of the programme:

Date 日期	5 January, 2014 (Sunday)	
Organization 機構名稱	Community Chest	
Nature 活動性質	Fund Walk	
Venue 地點	Start Point – Hong Kong Stadium	Service Point 3 – Wan Chai Gap Park
Time 時間	0700 to 1100 hrs	0930 to 1300 hrs
Duty 工作性質	<b>Start Point – HK Stadium</b> To hold VIP Team name boards and lead the teams to the Start Point	<b>Service Point 3 – Wan Chai Gap Park</b> To hold the signage to direct walkers to the right route to the Finish Point
No. of manpower	80 or above	10 cadets / OTs + 1 adult member
Age Limit 年齡限制	No limit	
Dress Code 制服	No.2A or 3A	
Closing Date 截止報名日期	<b>16 December, 2013</b>	

2. Interested members shall enrol by completion of CSF 101 (Rev) with member's FULL NAME & Contact Phone No. through their Unit Commanders. Those forms shall be submitted by email to [opscsf@yahoo.com.hk](mailto:opscsf@yahoo.com.hk) & [opscsf@gmail.com](mailto:opscsf@gmail.com) on or before the closing day mentioned in paragraph 1.

3. Please refer to the guidelines (請於電郵的主旨上註明以下資料)

參考格式

**XXX Sqn-1401-Jan 5, 2014**



(Caroline FUK Ka-yan)  
OC CSS